

Halston House Condominium

Lease Application (First time lease only)

Building _____ Unit _____

Applicant Name (1) _____ Phone _____ Cell Phone _____

Applicant Name (2) _____ Phone _____ Cell Phone _____

Emergency Contact Name and Phone (1) _____ (2) _____

Children Name and Age _____

Unit Owner _____

Lease date: Begin _____ End _____ Monthly Lease Amount _____

Include a Copy of Lease _____

Fees required of new Lease:

Move-in fee of \$200 payable to Halston House

A refundable fee of \$500 for any damages that occur during move in, payable to Halston House

Fees required from Unit Owner or prior tenant:

A refundable fee of \$500 for any damages that occur during move out, payable to Halston House

A move-out fee of \$200 payable to Halston House

Other Requirements:

Acknowledgement of Halston House Rules and Regulations

Completion of Vehicle Registration Form

Mail Completed Application within 10 days before move in, include: fees, this form, Vehicle Registration form, a copy of the Lease and acknowledgement of Rules and Regulations to:

Akam Management, Attn: Joel Richards Phone: (924) 274-2100

200 Saw Mill River Road

Ardsley, NY 10502

Move in date must be coordinated with Ernie Higgins, Superintendent, 914-332-1026

Encl: Acknowledgement of Rules and Regulations, Vehicle Registration Form

Encl: Rules and Regulations, Vehicle Registration Form

03/29/25